

P.S.E. Organiser and P.S.E. Coordinator

Headmistress:

The whole school P.S.E. Organiser(s) is/are responsible for:

- drawing up the P.S.E. outline curriculum
- formally reviewing the working of the curriculum on an annual basis with Year team P.S.E. Coordinators
- offering advice and support on how activities could be approached
- liaising with Year team P.S.E. coordinators on P.S.E. content and delivery, with reference to the relevant HOY if required
- liaising with SMT on the progress of the P.S.E. system
- liaising with the Careers Officer, Matron and Examination Officers and ensuring that their needs are represented where required in the P.S.E. curriculum
- monitoring the delivery of P.S.E. on a Year team level
- keeping up-to-date with Citizenship and P.H.S.E. developments in the U.K.

Year Team P.S.E. Coordinator

The Year Team P.S.E. Coordinator is responsible for:

- liaising with the whole school P.S.E. organiser(s) on the delivery and progress of P.S.E. within their Year group
- planning when P.S.E. themes are going to be covered during the academic year
- ensuring that all of the P.S.E. themes allocated to the Year team are covered by the year group
- ensuring that the range of activities selected by the Year team to cover P.S.E. themes is appropriate
- completing and returning feedback sheets to the whole school P.S.E. organiser
- participating in the review of the P.S.E. system and curriculum.