



## L.S.G. Primary Department Development Plan 2017-2018.

### Target Areas

#### Improving Attainment and Progress

- Develop consistent systems for tracking and monitoring student attainment and progress
  - Use data to implement attainment-raising interventions in support of Vision 2021
  - Introduce updated Performance Management system to include data-informed targets
    - Develop and monitor innovative T&L strategies to support attainment and progress
- Develop robust and consistent formative assessment mechanisms, which are moderated across the school.
  - Promote English Language Acquisition in all lessons across all subjects
    - Embed and monitor new feedback culture

#### ICT Development

- Use of technology to redefine and enhance the complete learning process, across the curriculum
  - Use technology to better engage and inform all stakeholders
    - Support staff in their use of technology

#### Adapting Student Provision

- Raise aspirations throughout the whole school community, in-line with targets of Vision 2021
  - Adjust curriculum provision to meet changing student needs and Vision 2021 goals, including introduction of UAE National Curriculum and Moral Education
- Modify timetable, staffing, school environment and scheduling to create optimum/required student provision



Primary SDP  
Primary Overview 2017-18

Target Areas	2017-2018	2018-2019	2019-2020
<p><b>Improving Attainment and Progress</b></p> <p>a) Develop consistent systems for tracking and monitoring student attainment and progress</p> <p>b) Use data to implement attainment-raising interventions in support of Vision 2021</p> <p>c) Introduce updated Performance Management system to include data-informed targets</p> <p>d) Develop and monitor innovative T&amp;L strategies to support attainment and progress</p> <p>e) Develop robust and consistent formative assessment mechanisms, which are moderated across the school.</p> <p>f) Promote English Language Acquisition in all lessons across all subjects</p> <p>g) Embed and monitor new curriculum initiatives</p> <p>h) Develop a supportive and effective feedback culture</p>			
<p><b>ICT Development</b></p> <p>i) Use of technology to redefine and enhance the complete learning process, across the curriculum</p> <p>j) Use technology to better engage and inform all stakeholders</p> <p>k) Support staff in their technology development</p>			
<p><b>Adapting Student Provision</b></p> <ul style="list-style-type: none"> <li>Raise aspirations throughout the whole school community, in-line with targets of Vision 2021</li> <li>Adjust curriculum provision to meet changing student needs and Vision 2021 goals, including introduction of UAE National Curriculum and Moral Education timetable, staffing, school environment and scheduling to create optimum/required student provision</li> </ul>			

## Improving Attainment and Progress

Target Area and Action Points	Staff Responsible	Success criteria	Start date listed (completion date - June 2018 for all aspects unless otherwise stated)
<p>a) Develop consistent systems for tracking, monitoring and reporting student attainment and progress</p>	<ol style="list-style-type: none"> <li>1) Join FLT</li> <li>2) PLT</li> <li>3) PLT and Subject Leaders</li> <li>4) Joint FLT</li> <li>5) Joint FLT and PLT</li> <li>6) BBH/ FLT</li> <li>7) BBH</li> <li>8) Joint FLT/BBH</li> <li>9) Joint FLT/BBH</li> <li>10) BBH- PLT</li> <li>11) NIL</li> </ol>	<ol style="list-style-type: none"> <li>1) Establish the new RSB/ LSG tracker through all assessment and reporting systems</li> <li>2) Monitoring cycle in place with all subject leaders/ Phase leaders and HoDs- 100% implementation by year end.</li> <li>3) Raised profile of monitoring in weekly role of all senior and middle managers thus:</li> <li>4) Middle managers - formal accountability in place with teaching and non teaching staff- proformas kept to ensure rigour</li> <li>5) Head and Assistant Head monitoring one aspect of school per month. Set cycle in place.</li> <li>6) Rigour of tracking and monitoring (including moderation) seen in PM documents for all teaching staff; specific data used in core subject managers PM documents with termly review- monitoring cycle</li> <li>7) Reporting system reviewed to enable progress and attainment to be shared with parents and pupils</li> <li>8) Develop the use academic pathways on tracker (in house year 1- to stakeholders year 2)</li> <li>9) New reporting cycle in place to enable more proactive action as opposed to retrospective summative reporting</li> <li>10) All subject trackers transferred across from 1-5 scale to 1-9</li> <li>11) Develop effective FS recording and reporting to parents system including transition to Y1</li> </ol>	<ol style="list-style-type: none"> <li>1) Summer 2017. In place Sept 2017</li> <li>2) Sept 2017, on going</li> <li>3) Sept 2017, on going</li> <li>4) Sept 2017 on going</li> <li>5) Sept 2017 on going</li> <li>6) October staff meeting - then on going</li> <li>7) Summer 2017- ready for 1st report period</li> <li>8) Sept start- on going</li> <li>9) Ready for Sept start - then on going</li> <li>10) Aug 2017s</li> <li>11)</li> </ol>
<p>b) Use data to implement attainment-raising interventions in support of Vision 2021</p>	<ol style="list-style-type: none"> <li>1) BBH</li> <li>2) Terrie</li> <li>3) Heba- BBH</li> <li>4) All staff</li> <li>5) Terrie- Class teachers</li> <li>6) BBH - staff</li> <li>7) PLT/ CTs</li> <li>8) BBH</li> <li>9) BBH/ PLT/CTs/ LAs</li> <li>10) BBH- PLT- Terrie /Heba</li> <li>11) Terrie</li> </ol>	<ol style="list-style-type: none"> <li>1) Data to drive the SDP setting approved year group targets using predicted, relevant cohort data</li> <li>2) Sfl present proposals which are approved by the Head to address challenging interventions for selected Sfl and all SEN pupils.</li> <li>3) Arabic department staff allocation a) support and b) interventions in place for October start</li> <li>4) All interventions are monitored and reviewed 6 weekly by HoDs / HoP/ AHoP</li> <li>5) IEPs written with Class teachers, parents and pupils to empower ownership and progress</li> <li>6) Termly analysis in line with monitoring cycle ensures focused development re pupils targets- Pupil Progress</li> <li>7) Named pupils seen in class teachers lesson plans where relevant- reflective planning in place - Maths and Reading Arabic</li> <li>8) PM and CPD documents all have data to drive specific focused approved target areas for improvement.</li> <li>9) Staff held accountable at all levels for their roles in raising achievement</li> <li>10) Develop whole school systems to use analysed data using GL PTs, PASS and CAT4 to improve:               <ol style="list-style-type: none"> <li>a) Feedback to parents, b) reflective planning , c) targeted intervention and d) support specific educational needs of pupils.</li> </ol> </li> <li>11) HoD Sfl leads whole school inclusion focus analysing and monitoring % of withdrawal and in class support</li> </ol>	<ol style="list-style-type: none"> <li>1) Sept 2017 on going</li> <li>2) Sept 2017, on going, termly reviews</li> <li>3) Sept then termly / as required</li> <li>4) ½ termly</li> <li>5) Sept- on going</li> <li>6) Sept 2017 termly</li> <li>7) On going Sept</li> <li>8) Oct on going</li> <li>9) Sept and on going monitoring</li> <li>10) Oct on going</li> <li>11) Oct on going</li> </ol>

<p>c) Introduce updated <b>Performance Management</b> system to include data-informed targets</p>	<ol style="list-style-type: none"> <li>1) BBH</li> <li>2) BBH- PLT- CTs-LAs</li> <li>3) PLT</li> <li>4) BBH- PLT- all staff</li> <li>5) All staff- PLT</li> <li>6) BBH</li> </ol>	<ol style="list-style-type: none"> <li>1) PM format approved FLT and model example ready to share with staff</li> <li>2) Targets set from FLT SDP to cascade down to Middle managers, from there to Class teachers and LAs</li> <li>3) Staff meeting time/ inset training/ monitoring cycle etc support on going collation of evidence base for staff; peer observations increase; supportive culture further developed in teams</li> <li>4) PM system enabling whole school development through SDP focii</li> <li>5) Review of system and feedback from staff sought and completed.</li> <li>6) Improvements implemented into next round for 2018-19 cycle.</li> </ol>	<ol style="list-style-type: none"> <li>1) Summer 2017- Sept staff meeting to share with staff</li> <li>2) Sept</li> <li>3) Sept - on going</li> <li>4) On going; final review: June 2018</li> <li>5) June 2018</li> <li>6) Summer 2018 for Sept 2018 start</li> </ol>
<p>d) Develop and monitor innovative <b>T&amp;L strategies</b> to support attainment and progress</p>	<ol style="list-style-type: none"> <li>1) BBH-staff</li> <li>2) IT dpt/ all staff</li> <li>3) Subject leaders / NIL</li> <li>4) Sharon/ PLT</li> <li>5) Joint FLT</li> <li>6) NIL/ Sharon; PEB and secondary</li> </ol>	<ol style="list-style-type: none"> <li>1) Develop reflective planning formats / systems for all staff Arabic reading and maths teaching</li> <li>2) Implement 100% of ICT development plan effectively, supporting staff needs</li> <li>3) Develop detailed continuums to track next step learning - a) Calculation Policy b) reading comprehension, c)Writing d) PSHE development re Moral Education and e)continued development of Social Studies</li> <li>4) Effectively introduce Classroom Monitor for Core subjects including Arabic and Islamic, Moral Education and Social Studies</li> <li>5) Maintain cross-school observations with RSB</li> <li>6) Develop successful transition between all phases specifically 2017-18 FS2 and Y1; Y6 and 7</li> </ol>	<ol style="list-style-type: none"> <li>1) Sept 2017- pre term, then on going</li> <li>2) On going; final review: June 2018 term 1, B) term 2, C) term</li> <li>3) On going 2016-2017-2018</li> <li>4) Pilot Oct; Whole staff Jan 2018</li> <li>5) 201-18 academic year</li> <li>6) Sept on going</li> </ol>
<p>e) Develop robust and consistent formative assessment mechanisms, which are moderated across the school.</p>	<ol style="list-style-type: none"> <li>1) Sharon/ PLT</li> <li>2) CTs</li> <li>3) Ph LS / HoDs/ Sharon</li> <li>4) PLT</li> <li>5) PLT</li> <li>6) Sue</li> <li>7) Heba</li> <li>8) Heba / BBH</li> </ol>	<ol style="list-style-type: none"> <li>1) Successfully introduce Classroom Monitor - staff developing the system effectively to inform planning and raise understanding of attainment- pilot group term 1; to staff term 2</li> <li>2) Standards raised- as per trackers</li> <li>3) Effective data use from Classroom Monitor enables better informed teaching judgements which impact teaching and learning- raised standards seen in line with targeted pupils from trackers.</li> <li>4) Classroom Monitor sets pitch as detailed from PLT at year start- staff in line with moderated expectations</li> <li>5) Moderation cycle in place and adhered to 100% - tied into PM systems</li> <li>6) Moderation of writing develops around portfolio approach</li> <li>7) Develop moderated bank of work for writing, reading and speaking and listening in Arabic</li> <li>8) Cross school curriculum and assessment system in Arabic- Year 2 and 6 pilot 2017-18</li> </ol>	<ol style="list-style-type: none"> <li>1) Sept 2017 launch- on going</li> <li>2) Sept 2017</li> <li>3) Sept 2017 on going</li> <li>4) Sept 2017 on going</li> <li>5) Oct 2017 on going- Jan launch staff then On going - review 1 end of term 1 with pilot group</li> <li>6) On going- annual cycle</li> <li>7) Sept - on-going</li> <li>8) Sept on going</li> </ol>

<p>f) Promote English Language Acquisition in all lessons across all subjects \</p>	<ol style="list-style-type: none"> <li>1) NIL</li> <li>2) Annie T/ Sue</li> <li>3) Annie / Sue</li> <li>4) Annie / Sue - NIL</li> <li>5) Annie / Sue</li> <li>6) Annie/ Sue/ BBH</li> <li>7) Sue</li> <li>8) CTs / Sue</li> <li>9) Annie/Sue/ CTs</li> </ol>	<ol style="list-style-type: none"> <li>1) LT plans reviewed in light of X curricular teaching development</li> <li>2) Speaking and Listening criteria developed for weekly assessments in Sp &amp; L lessons</li> <li>3) Speaking and Listening tracker introduced</li> <li>4) Speaking and listening projects x curricular into Social Studies</li> <li>5) English Data collected and trackers maintained - subject analysis</li> <li>6) Targets set at the end of term 1 using data collected including PTs and CAT 4 up to date- targets pupils identified and tracked</li> <li>7) Review of data shows accelerated progress - see dpt plan</li> <li>8) Raised levels of writing seen through CDP to develop extended writing</li> <li>9) Accelerated Reader in place</li> </ol>	<ol style="list-style-type: none"> <li>1) Sept 2017</li> <li>2) Sept on going</li> <li>3) Oct on going</li> <li>4) On going</li> <li>5) 2016- 2017- 2018 on going</li> <li>6) Oct on going</li> <li>7) Oct on going</li> <li>8) Oct on going</li> <li>9) Sept - on going</li> </ol>
<p>g) Embed and monitor new curriculum initiatives</p>	<p>BBH to over- see all initiatives</p> <ol style="list-style-type: none"> <li>A. Annie</li> <li>B. Helen</li> <li>C. NIL</li> <li>D. Sharon</li> <li>E. BBH/ PLT</li> <li>F. Sue</li> <li>G. Heba</li> </ol>	<p>Follow SDP, CDPs, PM cycle and Monitoring cycle to contribute to the assessment of the impact of the following initiatives:</p> <ol style="list-style-type: none"> <li>A) Speaking and Listening</li> <li>B) Maths - iMaths; calculation Policy; Problem Solving</li> <li>C) LT plans- English across the curriculum- Moral Ed and Social Studies</li> <li>D) Classroom Monitor</li> <li>E) Planning system</li> <li>F) Writing portfolios</li> <li>G) Arabic writing, speaking and listening and grammar moderated banks including X school work</li> </ol>	<ul style="list-style-type: none"> <li>• Sept- action plans written evaluated termly - CDPs</li> </ul> <ol style="list-style-type: none"> <li>A. Summer 2017 and termly after</li> <li>B. Sept - deadline end o term 1</li> <li>C. Sept then termly</li> <li>D. December 2017 then termly</li> <li>E. Sept</li> <li>F. Sept</li> <li>G. Sept</li> </ol>
<p>h) Develop a supportive and effective feedback culture</p>	<ol style="list-style-type: none"> <li>1) PLT</li> <li>2) BBH</li> <li>3) PLT</li> <li>4) PLT</li> <li>5) PLT</li> <li>6) BBH / PLT</li> </ol>	<ol style="list-style-type: none"> <li>1) Senior staff and middle managers model good practice effectively and lead by example</li> <li>2) PM system supports developmental CPD for all staff</li> <li>3) Staff targets set to focus on specifics to raise standards</li> <li>4) Senior staff and middle managers model good practice effectively and lead by example</li> <li>5) Staff targets set to focus on specifics to raise standards targeting individual pupils aspiration targets also using stanin tracker 1-9</li> </ol>	<ol style="list-style-type: none"> <li>1) Sept 2017- on going</li> <li>2) On going</li> <li>3) September</li> <li>4) On going</li> <li>5) Sept</li> </ol>

ICT Development			
Target Area and Action Points	Staff Responsible	Success criteria	Completion Target
i) Use of technology to redefine and enhance the complete learning process, across the curriculum	1) Year 5 staff IT dpt 2) BBH/ VH 3) VH 4) BBH 5) PLT 6) All staff / IT dpt	4) 1:1 project successfully launched to new Year 5 and continued success in year 6 from last year's initiative  5) Review up dated needs for techology in Primary- plan in place for rolling programme of replacement of devices 6) Staff training a) evaluated, b) target areas show growing confidence and application of meaningful IT practice 7) CPD program in place mets staff and SDP needs. 8) Sharing of good practice routine in staff meetings 9) Panels introduced to replace whiteboards and projectoros in new classrooms (x3)	1) Sept 2017 on going  2) Summer 2017 on going 3) Summer 2017 on going  4) Sept 2017- review termly 5) Sept on going 6) Sept on going 7) Sept 2017
j) Use technology to better engage and inform all stakeholders	1) BBH/ IT 2) IT  3) Yvonne 4) BBH/ PLT/IT 5) BBH/ IT/ Staff 6) Admin / BBH 7) BBH/ IT  8) BBH 9) BBH 10) VH	1) Links to webpage re all letters result in immediate and effective communication with parents 2) New look website more accessible to parents 3) Develop SMS system through Engage to communicate with parents 4) Supportive open door sessions for parents to support learning / education and understanding of devices as well as curriculum 5) Office 365 established for all primary dpt - platform for educational resouces for pupils and parents. 6) Parents meeting / clubs sign up on line - continue with online bosking system for photos (down to 1 day this year) 7) Develop reporting system and access to examples of learning directly to parents- Seesaw 8) Launch info via Instagram system to share occurances in school - weekly posts 9) Continue successful Newsletter system 10) Seesaw to be introduced to support and angage with parents	1) On going- Sept start 2) On going 3) Term 1?  4) Sept on going  5) Sept on going 6) Sept on going  7) Oct on going 8) Sept on going 9) On going 10) Jan 2018
k) Support staff in their technology development	1) BBH- VH- IT team 2) IT team- Michelle and Rachael 3) VH	1) CPD / staff meetings in place to support development- options available for staff to develop at appropriate place 2) 365 training in place 3) IT development plan in place to anticipate, identify and respond to staff needs.	1) Sept on going  2) Pre term week - on going  3) Sept on going

## Adapting Student provision

Target Area and Action Points	Staff Responsible	Success criteria	Completion Target
l) Raise aspirations throughout the whole school community, in-line with targets of Vision 2021	1) BBH 2) PLT 3) FLT  4) PLT 5) PLT	1) Raised profile of SDP with community and role of all stakeholders shared- SDP displayed in display in admin/ webpage and all communication. 2) Mothers' meetings - launch awareness for 2017-18 (as did last academic year) 3) Parents supportive/ aware of focus on and actions moving towards raising standards- questionnaire seeks opinions of raised standards etc. - review of questionnaire enables data collection and feedback 4) 365 and open door events, including morning reading, supports and actively enables home learning 5) Seek opportunities to share our educational practice through workshops	<ul style="list-style-type: none"> <li>• Sept on going - all aspects</li> </ul>
m) Adjust curriculum provision to meet changing student needs and Vision 2021 goals, including introduction of UAE National Curriculum and Moral Education	1) NIL/ BBH  2) PLT 3) BBH  4) NIL/ Eileen 5) Eileen/ NIL 6) Eileen / Nil 7) Eileen / PLT	1) 2017-18 - increase % of <b>Social Studies</b> curriculum covered from approx. 75% Summer 2017 to 85% by June 2018; 2018-2019 to 95% with 100% for 2020. Allocate coverage of Social Studies within agreed X-curricular learning where appropriate - History, Geography (English), Arabic and Islamic Studies. Allocate specified areas of coverage to: - Speaking and listening tasks - English and Arabic - Project work in Arabic - Assemblies- departmental - Enrichment times / innovation project days 2) Determine assessment forms and reporting means - Classroom Monitor possibilities 3) Train staff as required by KHDA  4) <b>Moral education</b> - initial audit identifies current coverage with new PSHE curriculum 5) Blend new curriculum with Moral Education moving Health education to science and PE 6) Assessment cycle established for PSME curriculum 7) Monitoring of delivery through PSHE Coordinator - focal point of CDP	<ul style="list-style-type: none"> <li>1) Summer 2017 on going</li> <li>2) Oct 2017</li> <li>3) As required.</li> <li>4) October end 2017</li> <li>5) October</li> <li>6) Nov/ Dec on going and then Feb/ March</li> <li>7) Sept on going</li> </ul>

<p>n) Modify timetable, staffing, school environment and scheduling to create optimum/required student provision</p>	<p>1) BBH 2) BBH/ DBF  3) BBH/ DBF  4) BBH/ NIL 5) BBH/ NIL</p>	<p>1) Building plans in place to create additional pods for 3 form entry YFS1 - Y4 2) Staffing adapted with curriculum provision re allocated to maximise human resource provision.  3) Additional building external plans approved and building ready for Sept 2017 start (Y3 classroom)  4) Split lunch time to accommodate growing numbers timetable in place and staffing remains effective around this. 5) Rolling snack time / maximising learning time - altered timetable in FS - implemented. Swimming proviosn to external club provision from 2017- FS</p>	<p>1) Summer 2017 compeltion Aug 2017 2) Summer 2017 for implementation Sept 2017 3) Summer 2017 for Sept start  4) Summer 2017 - Sept start  5) Summer 2017 for Sept start</p>
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UAE National Agenda=  
Social Studeis  
Moral Edu  
Innovation  
Emarati Students  
SEN