



Latifa School For Girls

Admissions Policy

Policy Statement

Latifa School for Girls (LSG) is an inclusive school and welcomes applications from all UAE National students, including those with special educational needs and disabilities (SEND), or People of Determination, alongside students identified low ability, high ability or as gifted and/or talented.

We recognise:

- all students have the right to high quality education in a common learning environment
- the learning potential of all students and value student diversity
- the significance of learning theories that support child-centred and differentiated approaches to teaching and learning
- the need to advance inclusive culture at our school
- the admission priority for siblings of students already studying at Latifa and Rashid Schools
- the recommendation of H.H. the Ruler's Office on admissions

School Section	Whole School
Audience	All Staff and Parents
Dissemination	Staff access on shared work Parental and prospective parental access on website
Written by	DBF-LSG
Date Written	November 2016
Last reviewed	November 2018
To be reviewed by	Head LSG
Date due for Review	September 2019
Related Policies	Inclusion, Home School Agreement

Admissions Policy and Procedure.

Latifa School for Girls is a government-funded school and welcomes applications from UAE Nationals. We are an inclusive school and welcome applications from students with special educational needs and disabilities (SEND), as well as students identified with low ability, high ability or as gifted and/or talented.

Where special educational needs or disabilities are known, these should be informed upon application so these can be planned and catered for. Where an indication of possible special educational needs or disabilities is identified by the school, we will refer students for further professional assessment so any unidentified needs can be planned and catered for.

Latifa is a small school with capacity to admit up to 54 students each year in Foundation Stage 1, rising to a maximum year group capacity of 60 in Year 1 and above. With a very static student population, the school has very limited places and always receives more applications than places available. Siblings of current pupils are given priority for entry.

Prospective Students

Students are usually only admitted into Foundation Stage 1 and should be between the age of 3 years 6 months and 4 years 6 months on 15th September, on their year of admission. Full age requirements across the school are shown in the table below.

Students applying for entry into Year 10, the start of GCSE examination courses, will only be considered where their previous education experience has adequately prepared them to successfully embark on these examination courses. Due to the nature of the examination courses at these levels, new students are not normally accepted into Years 11, 12 or 13.

The school has two sections; the Primary Section from Foundation Stage (FS1 and FS2) to Year 6, and our Secondary Section, from Year 7 to Year 12. We currently have 730 students on roll.

Age Requirements

Primary Section

Year Group	Age on 15th September
FS1	3 years 6m to 4 years 6m
FS2	4 years 6m to 5 years 6m
Year 1	5 years 6m to 6 years 6m
Year 2	6 years 6m to 7 years 6m
Year 3	7 years 6m to 8 years 6m
Year 4	8 3years 6m to 9 years 6m
Year 5	9 years 6m to 10 years 6m
Year 6	10 years 6m to 11 years 6m

Secondary section

Year Group	Age on 15th September
Year 7	11 years 6m to 12 years 6m
Year 8	12 years 6m to 13 years 6m
Year 9	13 years 6m to 14 years 6m
Year 10	14 years 6m to 15 years 6m
Year 11	15 years 6m to 16 years 6m
Year 12	16 years 6m to 17 years 6m
Year 13	17 years 6m to 18 years 6m

Our Curriculum

Latifa School for Girls offers an education based on the National Curriculum for England; sometimes referred to as the 'British National Curriculum'. This is combined with key elements of the UAE Ministry of Education Curriculum including Islamic Studies, Arabic, UAE social studies and Moral Education.

In Years 10 and 11 students, study for their UK GCSE examinations. In Year 12 students are offered a range of UK AS-level courses and our own High School Diploma programme. Students may choose stay to Year 13 to complete full UK A-level examinations.

Procedures

The following steps should be followed when submitting an application for admission at Latifa School:

1. Please collect an application form from the Admissions Office.
2. Provide the following documents along with a completed application form:
 - a. Father's passport and Emirates ID copies
 - b. Mother's passport and Emirates ID copies
 - c. Applicant's passport and Emirates ID copies
 - d. Applicant's birth certificate
 - e. Two passport-size photographs
 - f. Photocopy of father's nationality papers
 - g. Photocopy of applicant's most recent school report, wherever applicable

Deadline of Application Submission

Applications should be made by **28th February** for entry in September of the same year. Final places will be awarded after assessment and evaluation by our Admissions Panel, usually before the end of May.

Get in touch

For further inquiries, please send an email to admin@lsg.sch.ae