

# LATIFA SCHOOL FOR GIRLS



## CATERING ASSISTANT

### Overview

This position is open to FEMALES ONLY. It is a front-line cooking position, so previous cooking and food preparation experience is essential. The ideal candidate will also have some formal catering qualification.

### Job Description

As a catering assistant, you are effectively the engine room of the kitchen. Working under the guidance of a kitchen supervisor, you are required to ensure that the kitchen is always clean and practically operational and meals are prepared on time

### Responsibilities

- Helping to prepare daily dishes
- Washing, peeling, chopping, cutting and cooking
- Ensuring the food preparation areas and equipment are clean and hygienic
- Sorting, storing and distributing ingredients
- Any other reasonable requests
- Providing administrative and logistical support to teaching staff in planning of school events and activities

### Skills and qualities sought

- Proficiency in English
- A desire to learn
- Commitment
- Understanding the importance of health and safety and hygiene
- A great team player
- The ability to listen and learn – fast
- Flexibility and willingness to work occasional weekends
- Approachable, friendly and calm under pressure
- Strong interpersonal skills
- Capable multi-tasker
- Self starter, able to work on own initiative
- Flexibility
- Good numeracy skills